

School Bus Stop Assignment and Change Form

Lakeport Unified School District Transportation Department
2503 Howard Ave.
Lakeport, CA 95453
(707) 262-3022 - Fax (707) 262-3034

Education Code 49558 makes all information provided confidential and unavailable for any other purpose.

Parents/Guardians:

The purpose of the School Bus Stop Assignment and Change Form is to serve as an official communication between the parent/guardian and the bus driver in an effort to successfully and safely transport your child to their correct bus stop.

Please note the following:

The parent/guardian shall complete this form and submit it to the school office.

- Students will be allowed to ride the bus only if they have a School Bus Stop Assignment and Change Form on file.
- If you want your child to get off at a bus stop other than the stops you designate below, you must send a note to the school office giving your approval for the change. It will be signed by office staff and then given to the bus driver when your child boards the bus.
- Exception: High school students may ride any bus after school when they provide the driver with a note that has their name and the departing bus stop. Blank note forms are available in the high school office.

Student Information:

Last Name:		First Name:				MI:	
Home Address:					Today's Date:		
Phone #		Grade Level: (circle one) K 1 2 3 4 5 6 7 8 9 10 11 12					
Emergency contact: Name: Phone#:							
Check One: <input type="checkbox"/> Permanent Change <input type="checkbox"/> Occasional Basis <input type="checkbox"/> Temporary Change for Date(s) _____							
Important: When reviewing the bus schedule to determine the correct bus stop, look for the symbols ** next to the bus stop, these symbols indicate the only stops where students will be escorted across the roadway. All other stops are right hand deliveries only and no crossings will be allowed. If you have any questions regarding bus stops, call the Transportation Department at (707) 262-3022.							
Regular Bus Stop: AM _____				Bus Route #: _____			
Regular Bus Stop: PM _____				Bus Route #: _____			
Alternate Bus Stop: _____				Bus Route #: _____			
<input type="checkbox"/> <i>I authorize the Lakeport Unified School District Transportation Department to release my kindergarten child at the bus stop.</i>							
<input type="checkbox"/> <i>My kindergarten child is not to disembark the school bus unless a caretaker is present.</i>							

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____