

LAKEPORT UNIFIED SCHOOL DISTRICT
2508 Howard Ave
Lakeport, CA 95453

CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
Monday, May 18, 2015

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1. OPEN SESSION- Call to Order at 5:40 p.m.

A. <u>Roll Call</u>	<u>Arrival Time</u>
Dan Buffalo	5:25 p.m.
Tracy Chapman-Meade	5:35 p.m.
Dan Comacho	5:20 p.m.
Jennifer Hanson	5:20 p.m.
Judy Luchsinger	5:25 p.m.
Larry Powers	5:25 p.m.
Karyn Rasmussen	Absent
Dennis Rollins	Absent

2. APPROVAL OF THE AGENDA

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion by: Jennifer Hanson, Second by Judy Luchsinger

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
2. Tracy Champion-Meade	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
3. Dan Camacho	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
4. Jennifer Hanson	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
5. Judy Luchsinger	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
6. Larry Powers	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
7. Karyn Rasmussen	Aye ___	Nay ___	Abstain ___	Absent <u>X</u>
8. Dennis Rollins	Aye ___	Nay ___	Abstain ___	Absent <u>X</u>

3. PUBLIC REMARKS & CONCERNS

There were no public remarks or concerns.

4. CITIZENS' BOND OVERSIGHT COMMITTEE

Superintendent Erin Smith-Hagberg and Business Manager Linda Slockbower reviewed the Committee's roles and responsibilities. Ms. Slockbower also distributed sample bylaws for the committee to review. They will be brought back to the next meeting for discussion and consideration for approval. The Bond Project List was also distributed because it describes the potential projects that were approved on the November ballot by the voters.

5. ELECTION OF COMMITTEE OFFICERS

PRESIDENT: Tracy Champion-Meade
CLERK: Dan Buffalo
SECRETARY: Jennifer Hanson

6. SET MEETING DATES AND TIMES

The Committee will meet quarterly on the third Thursday of each month in January, April, July and October. Linda Slockbower will send out an electronic poll to determine the best time for members to meet in July.

7. CURRENT PROJECT STATUS UPDATE

The Superintendent explained that the management of the Measure T bond projects is being shared by The Director of Maintenance, Operations and Transportation, the Business Manager (fiscal management) and the Superintendent (legal management). Mike Adams, Education Leadership Consultants, is serving as a consultant on the projects. The District selected TLCD Architects and a district committee is working with the firm to develop a District Master Facilities Plan which will determine the scope of projects and timelines.

8. FUTURE AGENDA ITEMS

- 1. Second reading of Committee Bylaws
- 2. Review of any expenditures

9. ADJOURNMENT Time 6:28 p.m.

Motion by Judy Luchsinger, Second by Dan Camacho

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
2. Tracy Champion-Meade	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___

3. Dan Camacho	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
4. Jennifer Hanson	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
5. Judy Luchsinger	Aye X	Nay ___	Abstain ___	Absent ___
6. Larry Powers	Aye <u>X</u>	Nay ___	Abstain ___	Absent ___
7. Karyn Rasmussen	Aye ___	Nay ___	Abstain ___	Absent X
8. Dennis Rollins	Aye ___	Nay ___	Abstain ___	Absent X