

**LAKEPORT UNIFIED SCHOOL DISTRICT**  
**2508 Howard Ave**  
**Lakeport, CA 95453**

**CITIZENS' BOND OVERSIGHT COMMITTEE**  
**MEETING MINUTES**  
**Thursday, January 21, 2016**

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**1. OPEN SESSION- Call to Order at 5:35 p.m.**

<b>A. <u>Roll Call</u></b>	<b><u>Present/Absent</u></b>
Dan Buffalo	Present
Traci Champion	Absent
Dan Camacho	Absent
Jennifer Hanson	Present
Judy Luchsinger	Present
Larry Powers	Present
Karyn Rasmussen	Present
Dennis Rollins	Present

Erin Smith-Hagberg and Linda Slockbower were in attendance as resource specialists.

Dan Buffalo led the meeting due to the absence of Traci Champion.

**2. APPROVAL OF THE AGENDA**

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion by: Dennis Rollins,      Second by Larry Powers

Roll Call Vote:

1. Dan Buffalo	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____
2. Traci Champion	Aye _____	Nay _____	Abstain _____	Absent <u>  X  </u>
3. Dan Camacho	Aye _____	Nay _____	Abstain _____	Absent <u>  X  </u>
4. Jennifer Hanson	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____
5. Judy Luchsinger	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____
6. Larry Powers	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____
7. Karyn Rasmussen	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____
8. Dennis Rollins	Aye <u>  X  </u>	Nay _____	Abstain _____	Absent _____

**3. PUBLIC REMARKS & CONCERNS**

There were no public remarks or concerns.

**4. APPROVAL OF MINUTES FROM OCTOBER 15, 2015**

Motion by: Dennis Rollins, Second by Karyn Rasmussen

Roll Call Vote:

1. Dan Buffalo	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
2. Traci Champion	Aye _____	Nay _____	Abstain _____	Absent <u> X </u>
3. Dan Camacho	Aye _____	Nay _____	Abstain _____	Absent <u> X </u>
4. Jennifer Hanson	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
5. Judy Luchsinger	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
6. Larry Powers	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
7. Karyn Rasmussen	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
8. Dennis Rollins	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____

**5. APPROVAL OF EXPENSES**

Erin Smith-Hagberg and Linda Slockbower presented, and the committee reviewed, the Bond Expenditure Report, the Financial Summary Report and the Fund 21 Balance. It was reported that the bond website would have updates regarding the timeline for each project.

Expenditure reports were approved.

Motion by: Dennis Rollins, Second by Karyn Rasmussen

Roll Call Vote:

1. Dan Buffalo	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
2. Traci Champion	Aye _____	Nay _____	Abstain _____	Absent <u> X </u>
3. Dan Camacho	Aye _____	Nay _____	Abstain _____	Absent <u> X </u>
4. Jennifer Hanson	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
5. Judy Luchsinger	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
6. Larry Powers	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
7. Karyn Rasmussen	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
8. Dennis Rollins	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____

**6. FACILITIES MASTER PLAN UPDATE**

Erin Smith-Hagberg reported that the Facilities Master Plan has been completed and is available for review on the website.

**7. FUTURE AGENDA ITEMS**

- 1. Facilities Master Plan
- 2. Expenditure Reports

The next meeting will be Wednesday, April 20<sup>th</sup>, 2016 at 5:30 p.m.  
Future meetings: 7/21/16 and 10/20/16

8. **ADJOURNMENT** Time 5:55 p.m.

Motion by: Jennifer Hanson, Second by Dennis Rollins

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
2. Traci Champion	Aye _____	Nay _____	Abstain _____	Absent <u>X</u>
3. Dan Camacho	Aye _____	Nay _____	Abstain _____	Absent <u>X</u>
4. Jennifer Hanson	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
5. Judy Luchsinger	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
6. Larry Powers	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
7. Karyn Rasmussen	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
8. Dennis Rollins	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____