

**LAKEPORT UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE**

Meeting Agenda

Monday, October 15, 2018

5:30 PM

**Lakeport Unified School District
District Office Board Room
2508 Howard Avenue
Lakeport, CA 95453**

The agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aids or services, may be made by contacting the superintendent at 262-3000. (California Government Code Section 54953.2; 42 U.S.C. Section 12132)

1. Call to Order
2. Approval of the Agenda
3. Public Remarks and Concerns

Anyone wishing to address the Committee regarding items not on this agenda may do so at this time. No action will be taken on non-agenda items. No discussion or comments by the Committee should be expected except to properly refer the matter for future consideration. The Committee requests public comment be limited to 3 minutes maximum per speaker.
4. Approval of revised minutes from the meeting of July 9, 2018
5. Approval of minutes from the meeting of September 11, 2018
6. Review bond expenditures for compliance to purposes set forth in Ballot Measure T.
 - Bond Expenditure Report
7. Draft/discussion of annual report
8. Adjournment

Next scheduled meeting is January 17, 2019

Account Transaction Detail by Object with Check # - Balance

Detail for Dates 07/09/2018 through 10/03/2018

Fiscal Year 2018/19

Ref#	Pay To Name	Check #	Journal #	Description	Trans Date	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - Building Fund, User Defined 21105 - Project Mgt.									
21-0000-2400-0-0000-8500-310-21105 Undesig Cler Off, District									
			BR19-00015	Balance Forward	07/09/18	16,074.00			16,074.00
			PR19-00004	Estimated after 2017-18 Year-end	07/19/18	4,519.00			11,554.00
			PR19-00010	07/31/18 Regular Payroll (Laming)	07/31/18			962.87	10,591.13
			PR19-00016	08/31/18 Regular Payroll (Laming)	08/31/18			962.87	9,628.26
			PR19-00018	09/28/18 Regular Payroll (Laming)	09/28/18			962.87	8,665.39
				Salary Encumbrance between 09/09/2018 and 09/28/2018			8,665.83		44-
				Account Total	10/03/18	11,554.00	8,665.83	2,888.61	
21-0000-3202-0-0000-8500-310-21105 Undesig, Peasdas, District									
			BR19-00015	Balance Forward	07/09/18	2,724.00			2,724.00
			PR19-00004	Estimated after 2017-18 Year-end	07/19/18	637.00			2,087.00
			PR19-00010	07/31/18 Regular Payroll (Contrib)	07/31/18			173.91	1,913.09
			PR19-00016	08/31/18 Regular Payroll (Contrib)	08/31/18			173.91	1,739.18
			PR19-00018	09/28/18 Regular Payroll (Contrib)	09/28/18			173.91	1,565.27
				Salary Encumbrance between 09/09/2018 and 09/28/2018			1,565.19		08
				Account Total	10/03/18	2,087.00	1,565.19	521.73	
21-0000-3302-0-0000-8500-310-21105 Undesig, Fricadas, District									
			BR19-00015	Balance Forward	07/09/18	1,128.00			1,128.00
			PR19-00004	Estimated after 2017-18 Year-end	07/19/18	316.00			812.00
			PR19-00010	07/31/18 Regular Payroll (Contrib)	07/31/18			73.67	738.33
			PR19-00016	08/31/18 Regular Payroll (Contrib)	08/31/18			66.05	672.28
			PR19-00018	09/28/18 Regular Payroll (Contrib)	09/28/18			66.05	606.23
				Salary Encumbrance between 09/09/2018 and 09/28/2018			602.07		4.16
				Account Total	10/03/18	812.00	602.07	205.77	
21-0000-3402-0-0000-8500-310-21105 Undesig, F&W Clas, District									
			BR19-00010	Balance Forward	07/09/18	3,625.00			3,625.00
			PR19-00016	08/31/18 Regular Payroll (Contrib)	08/31/18			362.50	3,262.50
			PR19-00018	09/28/18 Regular Payroll (Contrib)	09/28/18			362.50	2,900.00
				Salary Encumbrance between 09/09/2018 and 09/28/2018			2,900.00		0.00
				Account Total	10/03/18	3,625.00	2,900.00	725.00	
21-0000-3502-0-0000-8500-310-21105 Undesig, Uj Class, District									
			BR19-00015	Balance Forward	07/09/18	8.00			8.00
			PR19-00004	Estimated after 2017-18 Year-end	07/19/18	2.00			6.00
				07/31/18 Regular Payroll (Contrib)	07/31/18			.49	5.51

Detail for Dates 07/09/2018 through 10/03/2018

Fiscal Year 2018/19

Ref#	Pay To Name	Check #	Journal #	Description	Trans Date	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - Building Fund, User Defined 21105 - Project Mgt. (continued)									
21-0000-3502-0-0000-8500-310-21105	Undesig,Ui Class,District (continued)								
			PR19-00010	08/31/18 Regular Payroll (Contrib)	08/31/18			49	5.02
			PR19-00016	09/28/18 Regular Payroll (Contrib)	09/28/18			49	4.53
			PR19-00018	Salary Encumbrance between 09/09/28/18	09/28/18		4.41		12
				Account Total	10/03/18	6.00	4.41	1.47	
Fund 21-3602-0-0000-8500-310-21105 Undesig,Wc Class,District									
			PR19-00015	Estimated after 2017-18 Year-end	07/09/18	395.00			395.00
			PR19-00004	07/31/18 Regular Payroll (Contrib)	07/31/18	111.00		26.77	284.00
			PR19-00010	08/31/18 Regular Payroll (Contrib)	08/31/18			23.11	258.23
			PR19-00016	09/28/18 Regular Payroll (Contrib)	09/28/18			23.11	235.12
			PR19-00018	Salary Encumbrance between 09/09/28/18	09/28/18		210.65		212.01
				Account Total	10/03/18	284.00	210.65	71.99	1.36
Fund 21-0000-6170-0-0000-8500-310-21105 Undesig,Sleconst,District									
PO19-00285	Education Leadership S		EN19-00379	Bond Project Management	07/09/18	75,000.00	65,000.00		75,000.00
			PR19-00015	Estimated after 2017-18 Year-end	07/13/18				10,000.00
			EN19-00500	Bond Project Management	07/19/18	10,000.00			00
PO19-00285	Education Leadership S		EX19-00138	Bond Project Management	07/26/18		4,900.00		4,900.00
PO19-00285	Education Leadership S	639060	EN19-00745	Bond Project Management	07/26/18		7,800.00		00
PO19-00285	Education Leadership S	640109	EX19-00403	Bond Project Management	08/28/18		7,800.00		7,800.00
PO19-00285	Education Leadership S		EN19-01136	Bond Project Management	08/28/18		6,800.00		00
PO19-00285	Education Leadership S	641677	EX19-00953	Bond Project Management	10/01/18		6,800.00		6,800.00
				Account Total	10/03/18	65,000.00	45,500.00	19,500.00	00
				Total for User Defined 21105 and Expense accounts		83,368.00	59,448.15	23,914.57	5.28
Fund 21 - Building Fund, User Defined 21120 - 21st Century									
21-0000-6200-0-0000-8500-310-21120	Undesig,Bldg/Inp,District								
			BR19-00015	Estimated after 2017-18 Year-end	07/09/18	25,000.00			25,000.00
				Account Total	07/19/18	25,000.00			00
				Account Total	10/03/18	00	00	00	00
				Total for User Defined 21120, Expense accounts and Object 6200		00	00	00	00

Fund 21 - Building Fund, User Defined 21310 - TMS Quad

Selection Filtered by User Permissions, (Org = 3, Online/Offline = N, Fiscal Year = 2019, Start Date = 7/9/2018, End Date = 10/3/2018, Unposted JF's? = N), Ref#? = Y, Assets and Liabilities? = N, Restricted? = Y, Fund = 21, Object = 1-7, Object Digits = 4, Page-Break (vl =) (All Expenses 7-1-18 thru 10-3-18) 003 - Lakeport Unified School District

Detail for Dates 07/09/2018 through 10/03/2018

Fiscal Year 2018/19

Ref#	Pay To Name	Check #	Journal #	Description	Trans Date	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - Building Fund, User Defined 21310 - TMS Quad									
21-0000-0200-0-0000 8500 310 21310 Understg Bldg/Imp District									
PO19-00329	FRC, Inc.		BR19-00015	Balance Forward	07/09/18	1,000,000.00	72,543.08		927,456.92
PO18-00615	TLCD Architecture		BR19-00016	Estimated after 2017-18 Year end	07/19/18	1,002,800.00			1,930,256.92
PO18-00615	TLCD Architecture		EN19-00444	Increase Budget	07/19/18	50,000.00			1,980,256.92
PO19-00346	Lake County Van & Stor		EN19-00450	TMS Learning Center & Quad Proj	07/19/18		2,000,000.00		19,743.08-
PO19-00397	Mendo-Lake Interiors		EN19-00448	IMS Learning Center	07/19/18		30,268.63		10,525.55
PO19-00400	Philip Morton		EN19-00450	IMS Learning Center	07/19/18		1,800.00		8,725.55
PO19-00397	Mendo-Lake Interiors		EN19-00467	IMS Learning Center Project - no	07/23/18		990.00		7,735.55
PO19-00400	Philip Morton		BR19-00037	Replace Carpet in Portables	08/16/18	20,000.00			27,735.55
PO19-00397	Mendo-Lake Interiors		EN19-00610	Replace Carpet	08/16/18		17,711.00		40,024.55
PO19-00400	Philip Morton		EN19-00615	DSA Inspection TMS (21310)	08/17/18		5,000.00		5,024.55
PO19-00400	Philip Morton		EN19-00671	DSA Inspection TMS (21310)	08/21/18		3,640.00-		8,664.55
PO19-00397	Mendo-Lake Interiors		EN19-00672	Replace Carpet	08/21/18		17,711.00-		26,375.55
PO19-00400	Philip Morton	639895	EX19-00315	DSA Inspection TMS (21310)	08/21/18			3,640.00	22,715.55
PO19-00397	Mendo-Lake Interiors	639896	EX19-00316	Replace Carpet	08/21/18			17,711.00	5,024.55
PO19-00346	Lake County Van & Stor		EN19-00728	TMS Learning Center Project - no	08/23/18		271.75		4,752.80
PO19-00346	Lake County Van & Stor		EN19-00780	TMS Learning Center Project - no	08/30/18		1,263.75-		6,014.55
PO18-00788	SHN Consulting Engineer		EN19-00782	DSA materials testing	08/30/18		4,898.45-		10,913.00
PO19-00346	Lake County Van & Stor	640357	EX19-00469	TMS Learning Center Project - no	08/30/18			1,263.75	9,651.25
PO18-00788	SHN Consulting Engineer	640359	EX19-00471	DSA materials testing	08/30/18			12,512.17	2,460.92
PO19-00329	FRC, Inc.		BR19-00053	Increase for project inspections	09/10/18	10,000.00			7,139.08
PO19-00400	Philip Morton		EN19-00867	IMS Learning Center & Quad Proj	09/10/18		421,749.00-		428,888.08
PO19-00329	FRC, Inc.	640642	EX19-00584	DSA Inspection TMS (21310)	09/10/18		5,000.00		423,888.08
PO19-00329	FRC, Inc.		EN19-00872	TMS Learning Center & Quad Proj	09/10/18		586,271.00-		588,410.08
PO19-00400	Philip Morton		EN19-00875	DSA Inspection TMS (21310)	09/12/18		3,200.00-		591,610.08
PO19-00329	FRC, Inc.	640775	EX19-00585	IMS Learning Center & Quad Proj	09/12/18			586,271.00	5,339.08
PO19-00400	Philip Morton	640777	EX19-00588	DSA Inspection TMS (21310)	09/12/18			3,200.00	2,139.08
PO18-00615	TLCD Architecture		EN19-01061	TMS Learning Center	09/24/18		8,988.09-		11,127.17
PO18-00615	TLCD Architecture	641245	EX19-00869	TMS Learning Center	09/24/18		2,800.00-		2,139.08
PO18-00911	North American Technic		EN19-01086	Inspection Svcs	09/26/18		2,800.00-		4,939.08
PO18-00911	North American Technic	641526	EX19-00899	Inspection Svcs	09/26/18			2,800.00	2,139.08
PO18-00788	SHN Consulting Engineer	641678	EX19-00954	DSA materials testing	10/01/18			7,988.37	5,829.29-
						Account total	1,022,527.91	1,066,101.38	

Detail for Dates 07/09/2018 through 10/03/2018

Fiscal Year 2018/19

Ref#	Pay To Name	Check #	Journal #	Description	Trans Date	Revised Budget	Encumbered	Expenditure	Account Balance
Total for User Defined 21310, Expense accounts and Object 6200						2,082,800.00	1,022,527.91	1,066,401.38	5,829.29-
Fund 21 - Building Fund, User Defined 21405 - CLHS Fitness									
21-0000-6200-0-0000-8500-310 21405 Undesig, Bldg/Imp, District									
BR19-00015				Estimated after 2017-18 Year-end	07/19/18	50,000.00			50,000.00
Account Total						00	00	00	00
Total for User Defined 21405, Expense accounts and Object 6200						00	00	00	00
Fund 21 - Building Fund, User Defined 21410 - CLHS Food Serv									
21-0000-6200-0-0000-8500-310 21410 Undesig, Bldg/Imp, District									
PO19-00249	Special-T		EN19-00282	Food service - Dining	07/09/18	994,000.00	10,217.35		983,782.65
PO19-00250	Resource Design Interio		EN19-00283	CLHS Kitchen Project - Dining Fur	07/09/18		4,886.79		4,886.79
PO19-00327	Central Restaurant Prod		EN19-00429	CLHS Kitchen Project - Dining Fur	07/09/18		11,404.27		11,404.27
PO19-00328	FRC, Inc		EN19-00435	Wannors	07/17/18		1,929.68		1,929.68
			BR19-00015	CLHS Food Service project	07/19/18	550,000.00	314,063.00		235,937.00
			EN19-00484	Estimated after 2017-18 Year-end	07/19/18		787.35		787.35
PO19-00109	Royal Wholesale Electric		EX19-00124	Hand Dryer (Dyson)	07/24/18				
PO19-00109	Royal Wholesale Electric	638966	EX19-00124	Hand Dryer (Dyson)	07/24/18				
PO19-00356	PCD		EN19-00520	Food services sound system	08/03/18		8,979.00		8,979.00
PO19-00356	PCD		EN19-00585	Food services sound system	08/14/18		3,979.00		3,979.00
PO19-00356	PCD	639506	EX19-00226	Food services sound system	08/14/18				
PO18-00732	Philip Morton		EN19-00670	DSA Inspection Services - CLHS F	08/27/18		3,360.00		3,360.00
PO18-00732	Philip Morton	639895	EX19-00314	DSA Inspection Services - CLHS F	08/27/18				
PO19-00328	FRC, Inc		EN19-00711	CLHS Food Service project	08/29/18		129,204.00		129,204.00
PO19-00328	FRC, Inc	640002	EX19-00367	CLHS Food Service project	08/29/18				
PO19-00422	SHN Consulting Engineer		EN19-00726	Consulting Services - CLHS Food	08/29/18		3,000.00		3,000.00
PO19-00422	SHN Consulting Engineer		EN19-00727	Consulting Services - CLHS Food	08/28/18		2,500.00		2,500.00
PO19-00250	Resource Design Interio		EN19-00746	CLHS Kitchen Project - Dining Fur	08/29/18		11,404.27		11,404.27
PO19-00250	Resource Design Interio	640110	EX19-00404	CLHS Kitchen Project - Dining Fur	08/29/18				
PO19-00422	SHN Consulting Engineer		EN19-00781	Consulting Services - CLHS Food	08/30/18		105.00		105.00
PO19-00249	Special-T		EN19-00789	CLHS Kitchen Project - Dining Fur	08/30/18		4,886.79		4,886.79
PO19-00422	SHN Consulting Engineer	640358	EX19-00470	Consulting Services - CLHS Food	08/30/18		105.00		105.00
PO19-00249	Special-T	640360	EX19-00472	CLHS Kitchen Project - Dining Fur	08/30/18		4,495.44		4,495.44

Detail for Dates 07/09/2018 through 10/03/2018

Fiscal Year 2018/19

Ref#	Pay To Name	Check #	Journal #	Description	Trans Date	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 21 - Building Fund, User Defined 21410 - CLHS Food Serv (continued)									
21-0000-6200-0-0000-8500-310-21410 Understg,Bldg/Inp,District (continued)									
PO18-00905	Heartland School Soluk		FN19-00804	Digital supprge & subscription	09/04/18		2,950.00		50,661.25
PO18-00905	Heartland School Soluk	640442	EX19-00515	Digital supprge & subscription	09/04/18			3,093.50	47,667.75
PO19-00327	Central Restaurant Prod		FN19-00840	Women's	09/06/18		1,929.68		49,597.43
PO19-00328	FRC, Inc.		EN19-00873	CLHS Food Service project	09/12/18		9,434.00		59,031.43
PO18-00732	Philip Morton	640776	EN19-00874	D5A Inspection Services - CLHS F	09/12/18		640.00		59,671.43
PO19-00328	FRC, Inc		EX19-00586	CLHS Food Service project	09/12/18		9,434.00		69,105.43
PO18-00732	Philip Morton	640777	EX19-00587	D5A Inspection Services - CLHS F	09/12/18		640.00		69,745.43
PO19-00486	David L. Jones dba		EN19-01089	Security System - CLHS Central K	09/26/18		3,113.19		72,858.62
Account Total					10/03/18	400,000.00	102,013.19	171,502.57	46,484.24
Total for User Defined 21410, Expense accounts and Object 6200						400,000.00	102,013.19	171,502.57	46,484.24

Fund 21 - Building Fund, User Defined 21905 - Alt Ed Relocate

21-0000-6200-0-0000-8500-310-21905 Understg,Bldg/Inp,District

BR19-00015	Estimated after 2017-18 Year-end				07/09/18	50,000.00			50,000.00
Account Total					10/03/18	50,000.00	0.00	0.00	50,000.00
Total for User Defined 21905, Expense accounts and Object 6200						50,000.00	0.00	0.00	50,000.00
Total for Org 003 and Fund Building Fund						2,566,168.00	1,263,989.25	1,261,518.52	40,660.23

