

LAKEPORT UNIFIED SCHOOL DISTRICT

**2508 Howard Ave
Lakeport, CA 95453**

CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Thursday, October 19, 2017

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1. OPEN SESSION- Call to Order at 5:28 p.m.

A. Roll Call

Present/Absent

Dan Buffalo	Present
Dan Camacho	Present
Jennifer Hanson	Present
Judy Luchsinger	Present
Larry Powers	Present
Karyn Rasmussen	Absent
Dennis Rollins	Present

Michael Adams, MBA Consulting, Linda Slockbower and Denise Shannon were in attendance as resource specialists.

2. APPROVAL OF THE AGENDA

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion by: Dennis Rollins, Second by: Dan Camacho

Roll Call Vote:

1. Dan Buffalo	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
2. Dan Camacho	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
3. Jennifer Hanson	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
4. Judy Luchsinger	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
5. Larry Powers	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____
6. Karyn Rasmussen	Aye _____	Nay _____	Abstain _____	Absent <u> X </u>
7. Dennis Rollins	Aye <u> X </u>	Nay _____	Abstain _____	Absent _____

3. PUBLIC REMARKS & CONCERNS

There were no public remarks or concerns.

4. APPROVAL OF MINUTES FROM JULY 20, 2017

Motion by: Dennis Rollins, Second by: Jennifer Hanson

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
2. Dan Camacho	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
3. Jennifer Hanson	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
4. Judy Luchsinger	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
5. Larry Powers	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
6. Karyn Rasmussen	Aye _____	Nay _____	Abstain _____	Absent <u>X</u>
7. Dennis Rollins	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____

5. APPROVAL OF EXPENSES

Michael Adams, MBA Consulting and Linda Slockbower presented, and the committee reviewed, the Bond Expenditure Report, the Financial Summary Report, Bond Project Expenses by Fiscal Year Report and the Fund 21 Balance. Mr. Adams indicated that the sewer line had been completed for the Food Service project and the plan had now gone out to bid. They are expecting three bids to be submitted.

Expenditure reports were approved.

Motion by: Jennifer Hanson, Second by Larry Powers

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
2. Dan Camacho	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
3. Jennifer Hanson	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
4. Judy Luchsinger	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
5. Larry Powers	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
6. Karyn Rasmussen	Aye _____	Nay _____	Abstain _____	Absent <u>X</u>
7. Dennis Rollins	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____

6. FUTURE AGENDA ITEMS

- 1. Facilities Master Plan
- 2. Expenditure Reports
- 3. Year End Report

The next meeting will be Tuesday, January 23rd, 2018 at 5:30 p.m.

10. ADJOURNMENT Time 5:59 p.m.

Motion by: Jennifer Hanson, Second by Dennis Rollins

Roll Call Vote:

1. Dan Buffalo	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
2. Dan Camacho	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
3. Jennifer Hanson	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
4. Judy Luchsinger	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
5. Larry Powers	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____
6. Karyn Rasmussen	Aye _____	Nay _____	Abstain _____	Absent <u>X</u>
7. Dennis Rollins	Aye <u>X</u>	Nay _____	Abstain _____	Absent _____