

LAKEPORT UNIFIED SCHOOL DISTRICT

**2508 Howard Ave
Lakeport, CA 95453**

**CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES**

Thursday, July 21, 2016

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1. OPEN SESSION- Call to Order at 5:31 p.m.

A. <u>Roll Call</u>	<u>Present/Absent</u>
Dan Buffalo	Absent
Traci Champion	Present
Dan Camacho	Absent
Jennifer Hanson	Present
Judy Luchsinger	Absent
Larry Powers	Present
Karyn Rasmussen	Present
Dennis Rollins	Present

Linda Slockbower was in attendance as a resource specialist.

2. APPROVAL OF THE AGENDA

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Motion by: Dennis Rollins, Second by Larry Powers

Roll Call Vote:

1. Dan Buffalo	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
2. Traci Champion	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
3. Dan Camacho	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
4. Jennifer Hanson	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
5. Judy Luchsinger	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
6. Larry Powers	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
7. Karyn Rasmussen	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
8. Dennis Rollins	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>

3. PUBLIC REMARKS & CONCERNS

There were no public remarks or concerns.

4. APPROVAL OF MINUTES FROM MAY 19, 2016

Motion by: Jennifer Hanson, Second by Karyn Rasmussen

Roll Call Vote:

1. Dan Buffalo	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
2. Traci Champion	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
3. Dan Camacho	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
4. Jennifer Hanson	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
5. Judy Luchsinger	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
6. Larry Powers	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
7. Karyn Rasmussen	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
8. Dennis Rollins	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>

5. APPROVAL OF EXPENSES

Linda Slockbower presented, and the committee reviewed, the Bond Expenditure Report, the Financial Summary Report and the Fund 21 Balance. It was reported that the bond website would have updates regarding the timeline for each project.

Expenditure reports were approved.

Motion by: Dennis Rollins, Second by Jennifer Hanson

Roll Call Vote:

1. Dan Buffalo	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
2. Traci Champion	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
3. Dan Camacho	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
4. Jennifer Hanson	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
5. Judy Luchsinger	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
6. Larry Powers	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
7. Karyn Rasmussen	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
8. Dennis Rollins	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>

6. CONSTRUCTION PROJECT UPDATES

It was reported that topography studies have been completed on several projects and that developments at the middle school are progressing according to the timeline.

7. CBOC ANNUAL REPORT

The CBOC annual report was discussed – what should be included and the general layout. The report’s main purpose is to insure that the bond expenditures are in line with what was laid out in the bond language. Traci will have a draft of the report at the next meeting.

8. FUTURE AGENDA ITEMS

- 1. CBOC Annual Report - Draft
- 2. Expenditure Reports

The next meeting will be Thursday, October 20th, 2016 at 5:30 p.m.
Future meetings: 10/20/16

8. ADJOURNMENT Time 5:58 p.m.

Motion by: Jennifer Hanson, Second by Karyn Rasmussen

Roll Call Vote:

1. Dan Buffalo	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
2. Traci Champion	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
3. Dan Camacho	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
4. Jennifer Hanson	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
5. Judy Luchsinger	Aye	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
6. Larry Powers	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>
7. Karyn Rasmussen	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> X </u>
8. Dennis Rollins	Aye	<u> X </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent	<u> </u>